Kent Multiple Sclerosis Therapy centre
Annual General Meeting held on 18th September 2025

Minutes

1 Introduction from the Chair

11.10hrs. James Limmer, Chair of the Board of Trustees, welcomed all to the 2025 AGM. This was a major point in the Centre's history, with the decision to rebrand the Centre as the *Kent Neuro Therapy Centre* and the recent award of Kent Community Charity of the Year. All involved in this process were congratulated.

A quorum had not been reached. The Chair therefore adjourned the AGM for 30 minutes and continued with non-AGM presentations.

2 Member update

Heidi Coleman (CEO) congratulated all involved in the Centre receiving the Kent Community Charity of the Year.

The new strategy: *Towards 2027: Growing Stronger Together* had been launched and this, together with the Centre's rebranding, provided opportunities to expand services and cater for a wider range of medical conditions.

Some of the Centre's first priorities would be to expand the clinical team, provide more training opportunities for key staff (i.e. physio team) increase services and review the current charging model.

Hydrotherapy pool: this would need to be drained and repaired due to some tiles coming off. It was hoped that this would take place in the lead up to and over Christmas when attendance was less and the Centre was closed. Members would be given two weeks' notice of closure but this would not take place util at least mid-November.

3 AGM

The AGM commenced at 11.30am

4 Present

Hilary Brian, Ann-Marie Bundock, Heidi Coleman, Patrick Connolly, Sheila Connolly, Joanne Delo, Michelle Doms, Ali Foot, Jools Foot, Geraldine Hennelly, Mike Kreffer, Hazel Lewis, James Limmer, Richard Mason, Anne Moon, Robert Moon, Ingrid Neitsch, Jemma Pask, Nancy Reed, Amanda Summers, Jill Tompkins, Phil Waterhouse

5 Apologies for Absence

Adam Cleur, Julie Pemberly, Ken Pemberley, James Tonkin

6 Approval of the minutes of the AGM held on 24th July 2024

- Proposed: Jools Foot
- Seconded: Phil Waterhouse

7 Presentation of Annual Accounts

James Limmer (Chair of Trustees) gave a verbal report on behalf of the Centre's accountants (Magee Gammon). All accounts were in good order and there was every confidence that the charity could continue to trade for the year ahead. There is a surplus of £93,802. The Charity balance sheet is valued at £1,660,741 (including building).

Accounts approved by Board - full copies were available at the meeting.

8 Re-appointment of Independent Examiner – Magee Gammon

- Proposed: Ann-Marie Bundock
- Seconded: Phil Waterhouse

9 Election of new KMSTC Officers and Trustees

Alison Foot: Alison outlined her long-standing links with the Centre from family connections, the move from the Portakabin to this building and her advisory role at various stages.

- Proposed: Ann-Marie Bundock
- Seconded: Phil Waterhouse

James Tonkin: James brought valuable expertise in his role as Head of Engineering at Orbital Communications.

- Proposed: Ann-Marie Bundock
- Seconded: Jools Foot

10 Questions

There were no questions pre-submitted for the AGM. The following issue was clarified at the meeting.

VAT

The VAT restrictions from the 10 years' VAT recovery period post-building completion had now expired. This means the charity can be more flexible with its fee structure in future.

11 Date of next AGM 29th May 2026 (provisional)